

It's Safe, Secure And Saves Time, Too

Spend just a couple of minutes filling out these forms now - and you will save yourself time and effort every payday.

You'll be signing up for Direct Deposit, a free service offered by SunTrust through your employer. With Direct Deposit, your pay will be deposited automatically into a deposit account at your financial institution.

Very Real Benefits

Here's what you get when you sign up for Direct Deposit:

- **Fast Funds Availability.** Each payday morning, your pay is available for your use - even if you're out of the office, traveling or on vacation.
- **No Time-Consuming Trips to the Bank.** Now you can forget setting aside time to go to the bank and standing in teller lines.
- **Safe And Reliable.** You don't have to worry about stolen or lost checks. And there's no danger of forgery or fraud.
- **Confidential.** You still receive confidential earnings statements each payday; tellers, grocery clerks and others don't see your check

** After your initial selection, there will be a 30 day waiting period before changes take effect.

***** If your deposit is going to Sunshine Sate Credit Union, call SSCU customer service and request a letter from them indicating your name, account number and the credit union's routing number. *****

Attention: Marie Allen, Finance Office

Automatic Payroll Deposit Authorization - Primary Account

Complete and return to the appropriate department within your company with your personal voided check (or a copy of a voided check). ***

JACKSON COUNTY BOARD OF COMMISSIONERS

I hereby authorize JCBCC/Finance Office hereinafter called COMPANY, to initiate credit entries to my 9checking 9savings account (select one), indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to credit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Financial Institution Name _____ F
 City _____ State _____
 Routing Number _____
 Account Number _____

This authorization is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it. **

Employee Name _____
 Employee Number _____
 Signature _____
 Date _____

ADD CHANGE REMOVE

Effective Date: _____

Automatic Payroll Deposit Authorization - Secondary Account

Complete and return to the appropriate department within your company with your personal voided check if you want to split your pay between two deposit accounts. This service is offered by your employer.

The amount you specify below will be deposited in this account (secondary account). Your net pay minus this amount will be deposited into your primary account.

Jackson County Board of Commissioners

I hereby authorize JCBCC/FINANCE OFFICE, hereinafter called COMPANY, to initiate credit entries to my: 9 checking account 9 savings account (select one) indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to credit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Financial Institution Name _____
 City _____ State _____
 Routing Number _____
 Account Number _____

\$ _____
 Amount to be deposited

This authorization is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it. **

Employee Name _____
 Employee Number _____
 Signature _____
 Date _____

ADD CHANGE REMOVE

Effective Date: _____